



CCPA Board of Directors Special Meeting

Monday, June 14, 2021

7:03PM

Minutes of Proceedings

I. Call to Order/Roll Call

President Eaves called the meeting to order at 7:03 pm

Board Members Present:

Leslie Eaves, President

John Mitchell, Vice-President

Rhonda Whitfield, Treasurer

Renita Porter, Secretary

Malcolm Cash, Director

Other Attendees

Tisha Brady, CCPA Compliance Officer

Stefan Thomas, CCPA Legal Counsel

II. President's Report

Noted that the board meeting would be short due to board governance training.

III. Secretary's Report

Board Motioned and Approved May 24, 2021 Minutes 5-0

IV. Meeting Procedures

Discussed meeting procedures that would allow time to add items to the agenda and to review material prior to board meetings and development of board packet.

Vice-President Mitchell asked if this would speed Accel's delivery of Superintendent and Principal's report which are often received day before or day of meeting despite previous request that it be submitted a week in advance. He also noted that Ms. Holt sending a report two days before the meeting was very helpful in understanding the finances before the meeting.

V. Retreat

Director Cash would like to do a presentation during the retreat.

Discussed changing the date from Saturday, June 26th to Sunday, June 27th from 4-8pm due to some members being unable to attend on the 26th.

President Eaves' noted that meetings return to physical meetings in July and that the board would continue to record and post board meetings as a way to allow public engagement and review of board proceedings. She also noted that elections need to take place.

VI. Legal

Counselor Thomas noted that Charter School Specialists has completed its Spring Compliance review and the report is available in his office if board members wanted a copy. He also noted there were questions surrounding if the school needed to apply for summer food service if Eckerd was actually providing the service as a part of their summer school program. CSS may want a resolution that the school will not provide the service, but are not sure themselves if this is actually necessary. President Eaves noted that this was not a requirement of CSS before when Eckerd also included the summer nutrition program as a part of their services.

Also noted that some board members still need to complete their Sunshine Law training and Conflict of Interest statements before the end of June.

VII. Announcements

a.) Contract Renewal

Ms. Brady's contract as the Compliance Officer expired on May 31, 2021 and she is in the process of moving away from administrative duties and into academic compliance and government policy.

Counselor Thomas' contract is up for renewal July 31, 2021. His firm is willing to discuss taking over administrative services for an additional fee.

b.) Arlene's Food Service

During a visit to the school, President Eaves and Vice-President Mitchell discovered that the school refrigerator had been taken by Arlene's who told Principal Pratt that they brought it with them. Since an inventory of board equipment was not conducted, it is important that one take place and a request was made for Counselor Thomas to look into the matter.

c.) Smart Boards

Board is concerned that the \$53,000.00 spent on Smart Boards is too high for Accel actually purchased for the school. The "Smart" Boards are actually regular White Boards and the projectors make them "smart". Director Whitfield asked Counselor Thomas what actions could the board take if they were overcharged and he advised involving the Fiscal Officer Holt to review the receipts and to move from there.

President Eaves noted that a similar occurrence with the purchase of curriculum and books and there has been no way to track what happened to purchases outside of verbal assurances.

d.) Next board regular board meeting is Monday, June 26, 2021 via Zoom.

VIII. Executive Session

Board voted 5-0 to go into executive session to discuss pending litigation.

IX. Adjournment

Meeting adjourned 8:10pm